



**S.T.S.N. Govt. Degree College**

**KADIRI - 515591**

**Sri Sathya Sai Dist., A.P.**

Affiliated to Sri Krishnadevaraya University (SKU), Ananthapuramu



**6.5.1: Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.**

The college established Internal Quality Assurance Cell (IQAC) in June, 2006, to develop quality policies keeping in view the limits set by the apex bodies of the higher education sector of the state and the accrediting agency, the NAAC. Such policies can help ensure that the college meets the expectations of various stakeholders, including students, faculty, staff, and the community. With regards to quality assurance, the institution is committed to provide consistently the highest quality education and student support services to students through appropriate teaching-learning strategies, evaluation and student-centric activities. At the beginning of each academic year, IQAC prepares an academic action plan for that particular year. According to that plan only, all the activities in the college will be organized. In addition to regular activities different commemorative and celebration days will also be organized.

As part of the initiatives taken by the IQAC, the following assurance strategies are adopted.

- A YouTube channel has been inaugurated for the college with the primary objective of providing educational material and to engage classes to the students
- Conduct of Job Melas are planned to increase placements.
- All the departments are instructed to put more focus on students placements and progression
- Faculty are encouraged to go for publication of quality research articles in reputed journals.
- All the departments are instructed to engage remedial classes for the slow learners.
- Anti-drug and Anti-tobacco awareness programme is conducted to create awareness among the students.

- Staff members are encouraged to go for more no. of FDPs to update the latest skills.
- The faculty is provided with the G-suite and ICT facilities to have more impact on teaching learning process.
- All the departments have been directed to provide remedial classes to the learners who require additional support and attention.
- Commemorative Days and National Festivals were celebrated with deserving fervour to instil respect and patriotism among the student folk.

In its review policy, IQAC reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals, IQAC review meetings are held to ascertain the quality of Teaching – Learning process and the methodologies adopted in imparting quality education to the wards. Besides, the Assessment of Annual Performance Indicators (API) also acts as the quality yardstick to measure the teacher’s quality teaching, which has to be in accordance with the academic calendar that is provided by the affiliating University. After completion of the syllabus and while completing the syllabus the teacher adopts the Continuous Internal Assessment (CIA) to identify the performance of the students. After identifying the category of the students the teacher prepares remedial material for the backward students and he will engage in separate classes if necessary. Students' feedback on the quality of the teaching on the staff is obtained at regular intervals in a confidential manner to know the quality of that particular teacher’s teaching. The feedback will be analyzed and if there are any lapses those particular teachers will be sensitized in a friendly manner.



  
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**KADIRI-515 591**

**IQAC**

*Minutes of the  
Meeting*

**2022-23**

DATE: 06.12.2022

**NOTICE**

All the IQAC members are informed that the IQAC first meeting for the year 2022-2023 is scheduled to be held on 06.12.2022 at 4pm. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

**AGENDA OF THE MEETING**

- 1) Enhancement of student enrollment in UG Courses / Induction programmes.
- 2) Experiential learning through Industry Connect programmes and implementation of Internships.
- 3) Conduct of a workshop / Hands on training programme.
- 4) Writing of Research Publication.
- 5) Conduct of Sports activities.
- 6) Departmental Action Plan & Maintenance and updating of academic records.
- 7) MoUs.
- 8) Other Quality initiatives related to different NAAC Criteria.
- 9) Conduction of Certificate Course.
- 10) Conduct of FDP/ Participation in ToT programmes.
- 11) To encourage the implementation of outreach programme for unemployed youth.
- 12) To conduct invited/ Extension/ Guest lectures by the departments.
- 13) Use of ICT Tools.

  
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MINUTES OF THE MEETING

Meeting No: 01 Date: 06.12.2022 Time: 4 pm

Members present: 13

Department/Committee: IQAC committee

As the Government colleges are expected to implement blended learning system integrating conventional and online mode of teaching and learning process, the first meeting of the internal quality assurance cell for the academic year 2022-23 was held on 06.12.2022 at 4.00p.m. with all the faculty members under IQAC. The following agenda items were discussed during the meeting and it was resolved unanimously to implement the parameters discussed. The meeting was chaired by Dr. S. Smitha, principal.

SL.NO.	AGENDA	RESOLUTION
01	Enhancement of student enrollment in UG Courses / Induction programmes.	Resolved to constitute admission campaign committee to enhance the number of admissions.
02	Experiential learning through Industry Connect programmes and implementation of Internships.	Resolved to implement the 6 months internship programmes for sixth semester as per CCE guidelines by exposing the students from Lab to Land.
03	Conduct of a workshop / Hands on training programme.	Resolved to conduct workshops on Health hazards & Value based.
04	Writing of Research Publication.	Resolved to publish quality articles in the reputed journals of UGC Care list.
05	Conduct of Sports activities.	Resolved to represent District/ University/ State/ National Sports competitions.
06	Departmental Action Plan & Maintenance and updating academic records.	Resolved to prepare Departmental action plans and to update all the academic records.
07	MoUs.	Resolved to enter into MoUs with recognised and reputed institutions and Universities.
08	Other Quality initiatives related to different NAAC Criteria.	Resolved to conduct an awareness programme on 7 criteria of the NAAC
09	Conduction of Certificate Course.	Resolved to conduct certificate courses on Value addition and to enhance the learning skills.
10	Conduct of FDP/ Participation in ToT programmes.	Resolved to extend financial support to faculty enabling them to participate in ToTs to enhance the teaching abilities.
11	To encourage the implementation of outreach programme for unemployed youth.	Resolved to introduce the skill oriented programmed to empower the unemployed youth of the town and create self-reliance through institute outreach programmes.
12	To conduct Invited/ Extension/ Guest lectures by the departments.	Resolved to conduct Invited/ Extension/ Guest lectures on divergent topics in all departments.
13	Use of ICT Tools.	Resolved to use ICT Tools in TLP, so as to give good learning experience to students.

  
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FOLLOWING MEMBERS WERE PRESENT

Sl.no	Name of the lecturer	Department	Signature	Remarks
1	Dr. S. Smitha	Sericulture		
2	P. Shiva Prasad	Mathematics		
3	Dr.R.Hyder Ali	English		
4	Dr.A.Narayana Swamy	Botany		
5	Dr.D.Adinarayana	Zoology		
6	P.Guru Prathap Reddy	Hindi		
7	Dr. V. Raj mahammadh	History		
8	Dr.U Sankar	Economics		
9	D.Subramanyam	Physics		
10	Dr.B.Srinivasa Rao	Physics		
11	Dr.R.Narasimhachari	P.D		
12	D.Subramanyam	Physics		
13	N. Ershad Hussain	Computer Science		
13	Dr.PM.Siva Prakash	Commerce		

  
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**REPORT OF COMPLIANCE**

In compliance with resolution made in the first meeting of IQAC, 2022-23 which was held on 06.12.2022, the following activities are successfully carried out.

Sl.No.	Subject	Action Taken / Compliance
01	Resolved to constitute admission campaign committee to enhance the number of admissions.	Constituted the admission campaign committee with route map to enhance the admissions and conducted Open day inviting Intermediate students to introduce them the learning ambience in the institution.
02	Resolved to implement the 6 months internship programmes for sixth semester and trainings by exposing the students from Lab to Land.	302 students are mapped with different industries with the motto of "Transforming Skilling Ecosystem" and Lab to Land approach through innovative project works.
03	Resolved to conduct workshops on Health hazards & Value based.	1. Organized hands on training Programme on "Diagnosis of chemical pollutants in natural food and detoxification mechanism". 2. Organized a District level Training Programme for Teachers of Kadiri Mandal on "Value Integration in School Education" in association with Sri Satya Sai Trust and Dist. Collectorate, Puttaparthi.
04	Resolved to publish quality articles in the reputed journals of UGC Care list.	Faculty members are motivated to go for active research and publications for the academic year 2022-23.
05	Resolved to represent District/ University/ State/ National Sports competitions.	1. College has organised a two day Sports meet for District level CM Prize money tournament in association with District Sports Authority on Dec 3 and got winners' cup in Cricket & Kabbadi. 2. Students are participated in inter-collegiate Fencing tournament at SK University, Anantapur.
06	Resolved to prepare Departmental action plans and to update all the academic records.	Records are maintained and updated.
07	Resolved to enter into MoUs with recognised and reputed institutions and Universities.	Dept. of Urdu, History & Political Science entered in to an MoU for the purpose of promoting academic excellence.
08	Resolved to conduct an awareness programme on 7 criterions of the NAAC.	IQAC has conducted a review meet and created awareness regarding the QnMs & QIMs and distributed hand-outs to the criterion incharges.
09	Resolved to conduct certificate courses to enhance the learning skills.	Certificate course in Inpage (Urdu DTP), Teaching methods & Tailoring Skills are completed.
10	Resolved to extend financial support to faculty enabling them to participate in ToTs to enhance the teaching abilities.	Faculty members are supported with financial support to go through ToTs.

  
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11	Resolved to introduce the skill oriented programmed to empower the unemployed youth of the town and create self-reliance through institute outreach programmes.	1. Certain flagship programmes are institutionalized such Junior Software Developers, Data Entry Operator, Debt Recovery Agent and Retailer under PMKVYK 2.0 and APSSDC. 2. UNXT programs are launched to improve learning skills in association of Unnati Foundation, Bangalore.
12	Resolved to conduct Invited/ Extension/ Guest lectures on divergent topics in all departments.	Dept. of Paramedical Technology has conducted invited/Guest lecture by Dr. JV Pranav, MBBS, RIMS, Kadapa. Dept. of Botany has conducted a Guest Lecture on "Student support and career based learning" by Dr. P Harsha, Drug Safety Scientist, Bangalore.
13	Resolved to use ICT Tools in TLP, so as to give good learning experience to students.	All the departments have prepared E-Contents, OERs, PPTs, Video Lessons and contributed towards Learning Management System (LMS). Transaction Curricular Plan is mapped with the faculty members in APCCE TLP APP. Also Apps related to Academics & Administration such as CMAPP, AMAP, IMAP, Industry Connect Portal, E-Office, GMAPP, SIMS and FRAMS are in use for Technology Enabled Governance.

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DATE: 09.02.2023

**NOTICE**

All the IQAC members are informed that the IQAC 2<sup>nd</sup> meeting for the Ac.Yr 2022-2023 is scheduled to be held on 09.02.2023 in the chambers of the Principal chaired by Dr.S.Smitha, Chairman, IQAC. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

**AGENDA OF THE MEETING**

- 1) To read and confirm the previous meeting resolutions.
- 2) WEC activities-Observation of Commemorative days Smt. Savithri Bai Phule
- 3) Skill Development and Learning through Project works and Industry Connect Internship Programmes
- 4) Feedback on Curriculum, Teaching and Learning. Conduct of feedback from Alumni, Parents & Employers.
- 5) LMS and Content generation.
- 6) Paper publications.
- 7) Student support and progression of Minorities.
- 8) Participation in FDP /Professional Development/ Orientation/ Induction Programmes/ orientation programmes/Seminar/ Symposium/ ToTs etc.
- 9) Proposal for PMKVY Skill Hub Centre.
- 10) Conduct of 30 days certificate course.
- 11) Sports and development.
- 12) Deeksharamb programme.
- 13) Infrastructure and promoting learning resources.
- 14) Internal Assessment and Evaluation process CIA.
- 15) The institutional initiatives for greening the campus.



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**MINUTES OF THE MEETING**

Meeting No: 02    Date: 09.02.2023    Time: 11:00am    Members present: 13

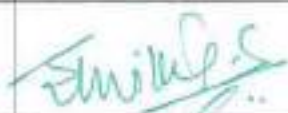

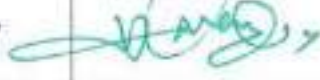







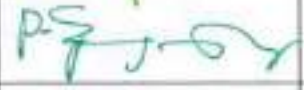

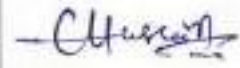
Department/Committee: IQAC committee

The 02<sup>nd</sup> meeting of the internal quality assurance cell for the academic year 2022-23 was held on 09.02.2023 at 11:00a.m. The following agenda items were discussed during the meeting and it was resolved unanimously to implement them. The meeting was chaired by Dr. S.Smitha, principal.

SL.NO.	AGENDA	RESOLUTION
01	To read and confirm the previous meeting resolutions.	The meetings of previous meeting are read by the coordinator and confirmed. Action taken and its report were briefly discussed in the meeting.
02	WEC activities-Observation of Commemorative days Smt. Savithri Bai Phule	To uplift the girls socially and intellectually, the cell conducts various awareness programmes in order to equip them with the right knowledge for a life of equality, empowerment, personal enhancement and professional success. And Resolved to Conduct Smt. Savithri Bai Phule Jayanthi.
03	Skill Development and Learning through Project works and Industry Connect Internship Programmes	Resolved to map the students under Industry connect programme with a motto of Transforming Skilling Ecosystem
04	Feedback on Curriculum, Teaching and Learning. Conduct of feedback from Alumni, Parents & Employers	Resolved to collect feed back and make Feed back analysis
05	LMS and Content generation	Resolved to motivate the Staff to contribute for LMS
06	Paper publications.	Resolved to publish genuine Research articles annually
07	Student support and progression of Minorities.	Resolved to register Students under National Minority Scholarship Scheme.
08	Participation in FDP /Professional Development/ Orientation/ Induction Programmes/ orientation programmes/Seminar/ Symposium/ ToTs etc	Resolved to support financially the faculty to participate in TOTs.
09	Proposal for PMKVY Skill Hub Centre	Resolved to Propose for establishment of Skill Hub under PMKVY and institutionalize the society outreach Programmes by connecting with unemployed youth.
10	Conduct of 30 days certificate course	Resolved to Conduct Certificate Course on BhagavathGeetha to inculcate the Knowledge of Epics
11	Sports and development.	Resolved to empower the leadership qualities of Students through participation in national and International Sports 7athletics
12	Deeksharamb programme.	Resolved to organize SIPs by all departments and Bridge Courses.
13	Infrastructure and promoting learning resources.	Resolved to expand the Learning and knowledge horizons and Skill Development through Infra development and establishing Skill Labs
14	Internal Assessment and Evaluation process CIA.	Resolved to follow the guidelines for Continuous Internal Assessment
15	The institutional initiatives for green the campus.	Resolved to contribute to the Nature through Plantation activity

  
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 #Sathya Sai (DIP)

**FOLLOWING MEMBERS WERE PRESENT**

Sl. No.	Name of the lecturer	Department	Signature	Remarks
01	Dr. S. Smitha, Principal.	Sericulture		
02	Dr. K. Sreenivasulu	Telugu		
03	Dr. A. NarayanaSwamy	Botany		
04	Dr. D. Adinarayana	Zoology		
05	Dr K. Chandra	Hindi		
06	Dr. V. Raj mahammadh	History		
07	Dr. R. Hyder Ali	English		
08	Dr. U. Sankara	Economics		
09	P. Shiva Prasad	Mathematics		
10	P. Noorjahan	Urdu		
11	Dr. Guru Prathap Reddy	Chemistry		
12	Dr. R. Narasimhachari	Phy.Edn		
13	N ErshadHussain	Comp.Science		



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## REPORT OF COMPLIANCE

In compliance with resolutions made in the 02<sup>nd</sup> meeting of IQAC, 2022-23 which was held on 09.02.2023, the following activities are successfully carried out.

SL.NO.	Subject	Action Taken / Compliance
01	The meetings of previous meeting are read by the coordinator and confirmed. Action taken and its report were briefly discussed in the meeting.	Minutes of the previous meeting were confirmed.
02	To uplift the girls socially and intellectually, the cell conducts various awareness programmes in order to equip them with the right knowledge for a life of equality, empowerment, personal enhancement and professional success. And Resolved to Conduct Smt. Savithri Bai Phule Jayanthi.	Women Empowerment Cell has organized Smt.Jyothi rao Phule who was an early female teacher in India, Indian social reformer, educationalist, and poet from Maharashtra.she played a vital role in improving women's rights in India. She is considered to be the pioneer of India's feminist
03	Resolved to map the students under Industry connect programme with a motto of Transforming Skilling Ecosystem	All the Students are exposed to Rural areas and Local Industries through Short term and Long term Internship Programmes
04	Resolved to collect feedback and make Feedback analysis	Feed back of the students, Alumni, Parents and Employers is collected and analysed
05	Resolved to motivate the Staff to contribute for LMS	14 faculty members are allotted with LMS task and is under process of completion
06	Resolved to publish genuine Research articles annually	4 research articles are published.
07	Resolved to register Students under National Minority Scholarship Scheme	Minority Students are registered with National Minority scholarships-access to gender equity. Conducted certificate courses Free coaching on competitive examinations(police constables etc
08	Resolved to support financially the faculty to participate in TOTs	Faculty members are participated in various online and offline FDPs/ ToTs/ RCs/ Short term courses/ MOOCs organized by APCCE. Also acted as Master Trainers.
09	Resolved to Propose for establishment of Skill Hub under PMKVY and institutionalize the society outreach Programmes by connecting with unemployed youth.	Inaugurated Skill hub Programmes under PMKVY with Jr. Soft ware developer, data entry operator, Retailer and Debt recovery agent.
10	Resolved to Conduct Certificate Course on BhagavathGeetha to inculcate the Knowledge of Epics	15 Certificate courses are conducted by different departments on different titles
11	Resolved to empower the leadership qualities of Students through participation in national and International Sports 7athletics	Represented national and international sports and Games in Khabaddi, Cricket and Handball
12	Resolved to organize SIPs by all departments and Bridge Courses.	SIPs are conducted and documented the activities.
13	Resolved to expand the Learning and knowledge horizons and Skill Development through Infra development and establishing Skill Labs	Skill hub and APSSDC ESC are inaugurated
14	Resolved to follow the guidelines for Continuous Internal Assessment	The CIA records are maintained by all the departments.
15	Resolved to contribute to the Nature through Plantation activity	

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DATE: 25.04.23

NOTICE

All the IQAC members are informed that the IQAC 3<sup>rd</sup> meeting for the year 2022-2023 is scheduled to be held on 25.04.23 in the IQAC Cell at 4:00p.m. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

AGENDA OF THE MEETING

1. To read and confirm minutes of the previous meeting.
2. Awareness on Experiential Learning through project work/Fieldwork/Internship
3. Extension of Services to unemployed youth of Kadiri through SKILL HUB COURSES
4. Invited Lectures and Consultancy & Guest Lecture
5. FDP on Long Term Internship programmes
6. Result analysis of II Sem2021-22 admitted batch.
7. Student Capacity building by conducting Talent Tests-Collaborating Activity
8. Enrollment for Higher education and placements-Efforts to enhance the enrollment into higher education-Free coaching for PG Entrance Examinations
9. Conducting Commemorative Days
10. Capacity building Programmes and Participation
11. Skill Development Trainings for Students
12. World Book day on 24.4.23
13. Student Seminars
14. Providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.
15. Others.

  
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**MINUTES OF THE MEETING**

Meeting No: 03      Date: 25.04.23      Time: 04:00pm      Members present: 13


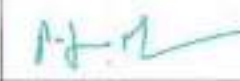

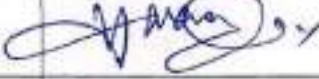
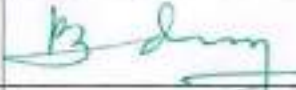
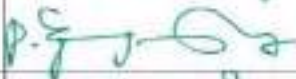





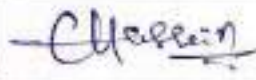
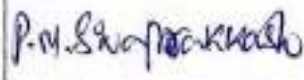
Department/Committee: IQAC committee

The 03<sup>rd</sup> meeting of the internal quality assurance cell for the academic year 2022-23 was held on 25.04.23at 04:00p.m in the IQAC cell of STSN GDC, Kadiri. The meeting was chaired by Honorable Principal Dr. S.Smitha.

Dr R. Hyderali, IQAC Coordinator welcomed the chairperson Dr.S.Smitha, Principal & all members of internal quality assurance cell. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

SL.NO.	AGENDA	RESOLUTION
01	To read and confirm meetings of the previous meeting.	The meetings of previous meeting are read by the coordinator and confirmed. Action taken and its report were briefly discussed in the meeting.
02	Awareness on Experiential Learning through project work/Fieldwork/Internship	Resolved to explore the ways of practical learning through Internships
03	Extension of Services to unemployed youth of Kadiri through SKILL HUB COURSES	Resolved to introduce free certificate courses for unemployed youth under PMKVY.
04	Invited Lectures and Consultancy & Guest Lecture	Resolved to conduct Guest Lectures and Extension Lectures.
05	FDP on Long Term Internship programmes (7.3.23 Logbook SOP is provided.	Resolved to provide SOP of CSP and Industry Connect in CCE portal and APSCHE.
06	Result analysys of II Sem2021-22 admitted batch.	Resolved to analyse faculty wise, programme wise and course wise result analysis
07	Student Capacity building by conducting Talent Tests-Collaborating Activity	Resolved to organize awareness programmes such as Anti-ragging, Anti-drug, Anti-Tobacco, against child/ Women trafficking and competitive talent Tests.
08	Enrollment for Higher education and placements-Efforts to enhance the enrollment into higher education-Free coaching for PG Entrance Examinations	Resolved to conduct Free PG coaching Classes
9	Conducting Commemorative Days	Resolved to organize national events/Fstivals and commemorative days
10	Capacity building Programmes and Participation	Resolved to support capacity building programmes for faculty financially
11	Skill Development Trainings for Students(Unnathi U NEXT)	Resolved to introduce skill development classes
12	World Book day on24.4. 23	Resolved to conduct World Book Day
13	Student Seminars	Student Communication Skill Development through Seminars by various departments
14	Providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.	Resolved to create inclusiveness through different cultural and awareness programmes
15	Others.	

FOLLOWING MEMBERS WERE PRESENT

Sl.no	Name of the lecturer	Department	Signature	Remarks
1	Dr. S. Smitha	Sericulture		
2	P. Shiva Prasad	Mathematics		
3	Dr.R.Hyder Ali	English		
4	Dr.A.Narayana Swamy	Botany		
5	Dr.D.Adinarayana	Zoology		
6	P.Guru Prathap Reddy	Hindi		
7	Dr. V. Raj mahammadh	History		
8	Dr.U.Sankar	Economics		
9	D.Subramanyam	Physics		
10	Dr.B.Srinivasa Rao	Physics		
11	Dr.R.Narasimhachari	P.D		
12	D.Subramanyam	Physics		
13	N. Ershad Hussain	Computer Science		
13	Dr.PM.Siva Prakash	Commerce		

  
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## REPORT OF COMPLIANCE

In compliance with resolutions made in the 03<sup>rd</sup> meeting of IQAC, 2022-23 which was held on 25.04.23 the following activities are successfully carried out.

SL.NO.	SUBJECT	ACTION TAKEN/COMPLAINCE
01	The meetings of previous meeting are read by the coordinator and confirmed. Action taken and its report were briefly discussed in the meeting.	To read and confirm meetings of the previous meeting.
02	Resolved to explore the ways of practical learning through Internships	Created awareness on Experiential Learning through Internship by HR from AL PVt ltd, Blore on 1.3.23)
03	Resolved to introduce free certificate courses for unemployed youth under PMKVY.	Introduced 3 month course titled Junior software developer under APSSDC).
04	Resolved to conduct Guest Lectures and Extension Lectures.	<ul style="list-style-type: none"> <li>• Organized Invited Lecture S.Yaseen Peera from dept.of Urdu on 6.3.23</li> <li>• Guest Lecture by D. Mohan Babu, SE, Cap Gemini organized by CS department</li> <li>• Guest Lecture in Urdu by Dr.K.Imitaz ahmed, Asst prof in Urdu,SVU,Tiruapthi</li> </ul>
05	Resolved to provide SOP of CSP and Industry Connect in CCE portal and APSCHE.	FDP on Long Term Internship programmes is organized on 7.3.23 and Logbook SOP is provided.
06	Resolved to analyse faculty wise, programme wise and course wise result analysis	Result analysis of II Sem2021-22 admitted batch is completed
07	Resolved to organize awareness programmes such as Anti-ragging, Anti-drug, Anti-Tobacco, against child/ Women trafficking and competitive talent Tests.	<ol style="list-style-type: none"> <li>1. Conducted Collaborating Activities -Endau Talent test on 9.3.23</li> <li>2. Essay writing Competition by Urdu on the occasion of Dr.B.R.Ambedkar Jayanthi on 13.4.23 as a part of developing writing skills.</li> </ol>
08	Resolved to conduct Free PG coaching Classes	Free coaching are offered in view of APPGCET to final year students.
09	Resolved to organize national events/Festivals and commemorative days	Conducted Commemorative Days and paid tributes to Babu Jagjeevan Ram Jayanthi on 4.4.23, and Jyothi rao Phule Jayanthi on 11.4.23& -Sarvepalli vardhanthi on 17.4.23.
10	Resolved to support capacity building programmes for faculty financially	Capacity building Programmes and Participation by Guru Prathap reddy in EFLU from 10th-21 <sup>st</sup> of April' 2023.
11	Resolved to introduce skill development classes	Skill Development Trainings for Students in collaboration with Uinathi U NEXT, Bangalore.
12	Resolved to conduct World Book Day	Conducted World Book day on 24.4. 23
13	Student Communication Skill Development through Seminars by various departments	Student Seminars are conducted by different departments.
14	Resolved to create inclusiveness through different cultural and awareness programmes	Legal club activities are conducted
15		Others.

  
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**S.T.S.N. GOVT. DEGREE COLLEGE: KADIRI**  
**AFFILIATED TO SRI KRISHNA DEVARAYA UNIVERSITY, ANANTHAPURAMU**  
**INTERNAL QUALITY ASSURANCE CELL**  
**NAAC ACCREDITED 'B' GRADE**

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DATE: 1.07.2023

**NOTICE**

All the IQAC members are informed that the IQAC 4<sup>th</sup> meeting for the year 2022-2023 is scheduled to be held on 1.07.2023 in the IQAC Cell at 4:00p.m. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

**AGENDA OF THE MEETING**

To read and confirm minutes of the previous meeting.

1. Awareness on Environment conservation and conduct of world Environment Day and quiz competitions June 5<sup>th</sup> 2023
2. Enhancing Job opportunities-Registration of final years in Job Portal-304 Students is registered in CCEjob portal.
3. 3. Conduct of Job mela under JKC for Women (conducted Job Mela on.9.6.2023 by GEE KAY Company Sri City.
4. Developing Communication Skills-Student Seminars Dept. Of Pol.Sci political Science on Plato Education & Aristotle Slavery
5. Online Admissions and increase in Enrollment into PG Courses
6. FDP Programmes/ToT (19.6.23)
7. International Yoga day(June 21<sup>st</sup> )
8. Student Exchange Programme (by U next between polytechnic college and GDC, Kadiri).
9. Women Volunteers in Campus beautification-Women Empowerment Cell activities
10. Invited Lectures(B. Lalitha Bai, Lec in English on 17.7.23)
11. FDP-Quality Education inputs by CCE NAAC Team-27.7.23
12. Internship Evaluations-2023

  
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## MINUTES OF THE MEETING

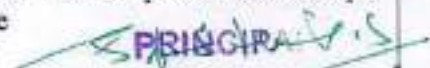
Meeting No: 04    Date: 1.7.2023    Time: 04:00pm    Members present: 13

Department/Committee: IQAC committee

The 4<sup>th</sup> meeting of the Internal Quality Assurance Cell for the academic year 2022-23 was held on 1.7.2023 at 04:00p.m in the IQAC cell of S.T.S.N. GDC, Kadiri.

NAAC Coordinator Dr. R.HyderAli welcomed the chairperson Dr.S.Smitha Principal & all members of internal quality assurance cell. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of to the chair.

SL.NO.	AGENDA	RESOLUTION
01	To read and confirm minutes of the previous meeting.	The minutes of previous meeting are read by the coordinator and confirmed.
02	Awareness on Environment conservation and conduct of world Environment Day and quiz competitions June 5 <sup>th</sup> 2023	Resolved to inculcate the environmental consciousness through rallies and enlighten the students on Global issues on Climate Change and conduct of quiz by different departments.
03	Enhancing Job opportunities-Registration of final years in Job Portal-304 Students is registered in CCE job portal.	Resolved to register the students in job portal and motivate to participate in different Job melas
04	3. Conduct of Job mela under JKC for Women (conducted Job Mela on.9.6.2023 by GEE KAY Company Sri City.	Resolved to Conduct Jobmela
05	Developing Communication Skills-Student Seminars Dept. Of Pol.Sci political Science on Plato Education & Aristotle Slavery	Resolved to enhance the speaking abilities and conduct Student Seminars.
06	Online Admissions and increase in Enrollment into PG Courses	Resolved to constitute Admission Committee and conduct Open day by Inviting Students from feeder colleges and introduce the available resources.
07	FDP Programmes/ToT (19.6.23)	Resolved to Conduct Faculty Development Programmes on Computer skills and ICT usage in Teaching.
08	Celebrates / organizes national and international National festivals International Yoga day(June 21 <sup>st</sup> )	Resolved to continue the celebration of National and International commemorative days and events in every month
09	Student Exchange Programme (by U next between polytechnic college and GDC, Kadiri).	Resolved to organize student exchange programmes with neighbouring Colleges to share knowledge.
10	Women Volunteers in Campus beautification-Women Empowerment Cell activities	Resolved to ensure equity and access and involve women candidates in campus beautification
11	Invited Lectures(B.Lalitha Bai, Lec in English on 17.7.23)	Resolved to follow empowering strategies by engaging Invited lectures from parent college.
12	FDP-Quality Education inputs by CCE NAAC Team-27.7.23	Resolved to create platform for implementation of Quality inputs and suggestions by the NAAC experts
13	Internship Evaluations-2023	Resolved to conduct Internship evaluation as per University schedule

  
**SRI SATHYA SAI**  
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 KADIRI - 515 53.  
 Sri Sathya Sai (Dist):

**FOLLOWING MEMBERS WERE PRESENT**

Sl.no	Name of the lecturer	Department	Signature	Remarks
1	Dr. S. Smitha	Sericulture		
2	P. Shiva Prasad	Mathematics		
3	Dr.R.Hyder Ali	English		
4	Dr.A.Narayana Swamy	Botany		
5	Dr.D.Adinarayana	Zoology		
6	P.Guru Prathap Reddy	Hindi		
7	Dr. V. Raj mahammadh	History		
8	Dr.U.Sankar	Economics		
9	D.Subramanyam	Physics		
10	Dr. B.Srinivasa Rao	Physics		
11	Dr.R.Narasimhachari	P.D		
12	D.Subramanyam	Physics		
13	N. Ershad Hussain	Computer Science		
13	Dr.PM.Siva Prakash	Commerce		

  
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## REPORT OF COMPLIANCE

In compliance with resolutions made in the 4<sup>th</sup> meeting of IQAC, 2022-23 which was held on 30.07.2023, the following activities are successfully carried out.

SL.NO.	SUBJECT	ACTION TAKEN/COMPLIANCE
01	The minutes of previous meeting are read by the coordinator and confirmed.	Minutes of Previous meetings were confirmed
02	Resolved to inculcate the environmental consciousness through rallies and enlighten the students on Global issues on Climate Change and conduct of quiz by different departments	Department of Economics and Botany organized the world Environment Day-2023 and Awareness on Environment conservation was created and quiz competitions are completed on June 5 <sup>th</sup> 2023
03	Resolved to register the students in job portal and motivate to participate in different Jobmela	213 Students are registered in CCE job portal.
04	Resolved to Conduct Jobmela	Conducted Job Mela on 9.6.2023 by GEE KAY Company Sri City.
05	Resolved to enhance the speaking abilities and conduct Student Seminars.	Dept. Of Pol.Sci political Science in view of developing Communication Skills conducted Student Seminars on Plato Education & Aristotle Slavery
06	Resolved to constitute Admission Committee and conduct Open day by Inviting Students from feeder colleges and introduce the available resources.	Admissions Committee has been constituted with roadmap to encourage enrollment.
07	Resolved to Conduct Faculty Development Programmes on Computer skills and ICT usage in Teaching.	Institutional Faculty development Programme on Computer skills was organized under IQAC and Faculty members are supported financially to participate in TOT by NRCs.
08	Resolved to continue the celebration of National and International commemorative days and events in every month	International Yoga day on June 21 <sup>st</sup> was observed and Students are made aware of Physical, Mental fitness and Body exercises, Yogasanas etc practiced by all staff and students under the supervision of Physical Education department.
09	Resolved to organize student exchange programmes with neighbouring Colleges to share knowledge.	Student Exchange Programme by U next between polytechnic college and GDC, Kadiri to acquire skills to participate in various types of debates
10	Resolved to ensure equity and access and involve women candidates in campus beautification	Plantation was taken up by WEC
11	Resolved to follow empowering strategies by engaging Invited lectures from parent college.	B.Lalitha Bai, Lec in English has deliberated an Invited Lectures on 17.7.23 at GDC.W.Madanapalli
12	Resolved to create platform for implementation of Quality inputs and suggestions by the NAAC experts	Visit and Talk by CCE NAAC Team on 27.7.23 663as a part of FDP-Quality Education inputs was done.
13	Resolved to conduct Internship evaluation as per University schedule	Internship Evaluations-2023 are conducted and 1171 students are evaluated.

  
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Sri Sathya Sai (- - -)

DATE: 11.08.2023

**NOTICE**

All the IQAC members are informed that the IQAC 5<sup>th</sup> meeting for the year 2022-2023 is scheduled to be held on 11.08.2023 at 4pm. The brief agenda of the meeting is as follows. All are therefore requested to kindly make it convenient to attend the meeting.

**AGENDA OF THE MEETING**

- 1) To read and confirm minutes of the previous meeting.
- 2) Student Capacity Building programmes-conduct of General Knowledge Test
- 3) Faculty Capacity Building Programme-
- 4) Building Social Responsibilities among students-Awareness on Ragging-Drug abuse-Human Trafficking
- 5) Conduct of Certificate courses
- 6) Collaborative Project works
- 7) Inclusive competitive examination training
- 8) Revamp of continuous assessment
- 9) Employability opportunities through Maha Job Mela and registering the final year students in Job portal
- 10) To ensure access and gender equity "Training in Tailoring"
- 11) Industry-Institute collaborative joint venture Projects in all disciplines
- 12) Result Analysis
- 13) Identification of any one major thrust area of research in emerging fields
- 14) Preparation and submission of AQAR-2022-23
- 15) Student Training
- 16) Progress of IIQA/ SSR.
- 17) Implementation of Single Major Programmes
- 18) Implementation of Multi disciplinary and Skill[ enhancement courses as per APSCHE guidelines
- 19) Introduction of Hons Programmes
- 20) Conduct of Student Induction Programme for 2023-24

  
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**MINUTES OF THE MEETING**

Meeting No: 05

Date: 11.08.2023

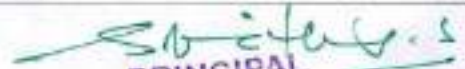
Time: 4 pm

Members present: //

Department/Committee: IQAC committee

As the Government colleges are expected to implement blended learning system integrating conventional and online mode of teaching and learning process, the first meeting of the internal quality assurance cell for the academic year 2022-23 was held on 11.08.2023 at 4.00p.m. with all the faculty members under IQAC. The following agenda items were discussed during the meeting and it was resolved unanimously to implement the parameters discussed. The meeting was chaired by Dr. S.Smitha, principal.











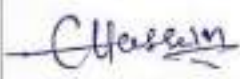
<i>SL.NO.</i>	<i>AGENDA</i>	<i>RESOLUTION</i>
01	To read and confirm minutes of the previous meeting.	The minutes of previous meeting are read by the coordinator and confirmed.
02	Student Capacity Building programmes-conduct of General Knowledge Test	It is resolved to improve competitive spirit through conduct of Knowledge Tests and test their readiness for competitive examinations noticed by State and Central Government
03	Faculty Capacity Building Programme-	Designing of Student Centric activities to sustain their career by Mentors/Faculty members
04	Building Social Responsibilities among students-Awareness on Ragging-Drug abuse-Human Trafficking	Awareness Programmes In collaboration with Special Enforcement Bureau of Andhra Pradesh.
05	Conduct of Certificate courses	It is resolved to conduct Free Certificate Courses by all departments.
06	Collaborative Project works	It is resolved to continue collaborative activities with institutions/Industries/Research Institutions and Local Firms.
07	Inclusive competitive examination training.	It is resolved to conduct knowledge tests under CGC&CCell as directed by IQAC
08	Revamp of continuous assessment	Resolved to implement the continuous Internal Assessment and analyse whether learning objectives are met.
09	Employability opportunities through Maha Job Mela and registering the final year students in Job portal	Resolved to train the mentees to register in Job portal the gate way for Employment
10	Planning To ensure access and gender equity "Training in Tailoring" for women	Resolved to reach out the financially backward needy women to extend training in Tailoring.
11	Industry-Institute collaborative joint venture Projects.	Resolved to expose the students to industries and develop entrepreneurial skills
12	Result Analysis	Resolved to analyse the result analysis subject wise faculty wise group wise and course wise)
13	Identification of any one major thrust area of research in emerging fields	Resolved to prepare proposals to UGC/DBT/APCOST/ST etc for innovative projects
14	Preparation and submission of AQAR-2022-23	It is resolved to submit AQAR by 15 <sup>th</sup> September 2023.
15	Student Training in farming and Bio-Craft	Resolved to send the students to Biocraft training at college of Sericulture

  
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16	Progress of IIQA/ SSR.	It is resolved to submit IIQA after the submission of 2022-23 AQAR.
17	Single Major Programmes at UG level	Implementation of Single Major Programmes
18	Multi Disciplinary Courses and Skill Enhancement programmes	Implementation of Multi disciplinary and Skill  enhancement courses as per APSCHE guidelines
19	4 Yr Hons Programmes - curriculum Enrichment/Flexibility	Introduction of Hons Programmes in Chemistry Hons, Ad.Telugu Hons and Commerce Hons.
20	Student Induction programmes	Resolved to Conduct the Student Induction Programme for 2023-24 and Deeksharambh.

  
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**FOLLOWING MEMBERS WERE PRESENT**

Sl.no	Name of the lecturer	Department	Signature	Remarks
01	Dr. S. Smitha, Principal.	Sericulture		
02	Dr. A. NarayanaSwamy	Botany		
03	Dr. M.Krishna Naik	Zoology		
04	Dr K. Chandra	Hindi		
05	Dr. R. Hyder Ali	English		
06	Dr. U. Sankara	Economics		
07	P. Shiva Prasad	Mathematics		
08	P. Noorjahan	Urdu		
09	Dr. Guru Prathap Reddy	Chemistry		
10	Dr. R. Narasimhachari	Phy.Edn		
11	N ErshadHussain	Comp.Science		

  
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**REPORT OF COMPLIANCE**

In compliance with resolution made in the first meeting of IQAC, 2022-23 which was held on 11.08.2023 the following activities are successfully carried out.

<b>SLNo.</b>	<b>Resolutions</b>	<b>Action Taken / Compliance</b>
01	The minutes of previous meeting are read by the coordinator and confirmed.	The minutes of the previous meeting are confirmed.
02	It is resolved to improve competitive spirit through conduct of Knowledge Tests and test their readiness for competitive examinations noticed by State and Central Government	Knowledge Test was scheduled in the month of September.
03	Designing of Student Centric activities to sustain their career by Mentors/Faculty members.	Workshop is conducted on different ICT tools in teaching and learning through Lecturers forum
04	Awareness Programmes In collaboration with Special Enforcement Bureau of Andhra Pradesh.	Students are enlightened regarding the societal responsibilities and atrocities in the society by inviting team from Special Enforcement Bureau of Andhra Pradesh.
05	It is resolved to conduct Free Certificate Courses by all departments.	11 Certificate Programmes are organized by the departments for the academic year. 2022-23
06	It is resolved to continue collaborative activities with institutions/ Industries/ Research Institutions and Local Firms.	Mentor –Mentees ward system is developed for regular monitoring of Student internships
07	It is resolved to conduct knowledge tests under CGC&CCell as directed by IQAC	As a part of Student Induction Programme and to identify the command on current affairs, the knowledge Test is planned to conduct in the month of September.
08	Resolved to implement the continuous Internal Assessment and analyse whether learning objectives are met.	Following the Standard Operating Procedures& guidelines Process of Student Assessment and Evaluation is continued in various skills like assignment writing.
09	Resolved to train the mentees to register in Job portal the gate way for Employment	213 Final year Students are registered in CCE job portal and are trained to participate in Maha Job Mela
10	Resolved to reach out the financially backward needy women to extend training in Tailoring.	Under the supervision of Women Empowerment Cell a tailoring programme for women was completed to create self reliance.
11	Resolved to expose the students to industries and develop entrepreneurial skills	Department of Commerce has conducted 3 day workshop at inter district level.

12	Resolved to analyse the result analysis subject wise faculty wise group wise and course wise	VI Sem Result was analysed and overall pass percentage is 81% for the academic year 2022-23
13	Resolved to prepare proposals to UGC/DBT/APCOST/ST etc for innovative projects	Faculty members are motivated to publish research articles and Minor or Major projects. It is planned to conduct programme to create awareness on Funding of their projects.
14	It is resolved to submit AQAR by 15 <sup>th</sup> September 2023.	Preparation of AQAR is under Progress.
15	Resolved to send the students to Biocraft training at college of Sericulture	Students are selected for Residential Training from 4-8.9.23 at College of Sericulture, Chinthamani, Karnataka to enable the students earn while learn.
16	It is resolved to submit IIQA after the submission of 2022-23 AQAR.	90% of IIQA, SSR draft was prepared
17	Implementation of Single Major Programmes	11 single major programmes are introduced
18	Implementation of Multi disciplinary and Skill[ enhancement courses as per APSCHE guidelines	Implemented as per guidelines for the Ac.Year 2023-24.
19	Introduction of Hons Programmes	Introduced the 4 year Hons in Single major Chemistry, Ad.Telugu and Commerce.
20	Resolved to Conduct the Student Induction Programme for 2023-24	Scheduled the tentative dates for Student Induction Programme by all departments. <i>Shree</i>

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*S. S. S. S.*  
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6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.



Our college students who have got seats in PG are proudly showing their admit cards to the Principal Madam - 16.12.2021



Students are being trained in Computer Skills by the faculty in the JKC Lab - 30.12.2022



Students presenting their CSP reports through seminars - 19.01.2022



Principal Madam assessing the students' performance levels in writing skills - 24.01.2022



Principal Madam and the staff appreciating Sony our college Final Year student for participating in Kho kho in south zone inter university competitions held at Warangal - **04.03.2022**



Our college students collecting data from the assigned villages as a part of their CSP (Community Service Project) work - 02.06.2022



Our college students creating awareness to the villagers on Environmental issues as a part of their CSP (Community Service Project) work - 05.06.2022



Organizing District Level Community Service Best Project selection through webinar  
24.08.2022



IQAC Team Facilitating the Academic Audit Team in Auditing Process of the Departmental –  
Registers 26.08.2022



The Principal, IQAC Team and the Academic Audit Personnel in the Exit Meet-27.08.2022



The Staff and the students are participating in the Job mela - 09.09.2022



The staff interacting with the District Collector on the process of Job mela - 09.09.2022



The Principal and the staff giving away certificate course certificates to the students - 13.09.2022



The Principal and the staff discussing the various strategies for II internship (on job training)  
28.10.2022



The Principal and the staff motivating the freshers in the Induction Programme



# STSN GDC, KADIRI.

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities



IQAC – MEETING







# STSN GDC, KADIRI.

Sri Sathya Sai Dist. A.P.

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.



Our college students who have got seats in PG are proudly showing their admit cards to the Principal Madam





Students participating in cultural activities in the college



Students practicing Yoga









Students participating in literary competitions





**Students participating in General Knowledge Test**



Principal and the Staff assessing the knowledge levels of First Year Admitted Students



Students presenting their seminars



Our college students collecting data from the assigned villages as a part of their CSP  
(Community Service Project)



Our college students creating awareness to the villagers on Environmental issues as a part of  
their CSP (Community Service Project)



IQAC Team Facilitating the Academic Audit Team in Auditing Process of the Departmental – Registers



Principal and Staff participating in Academic Audit Exit Meeting



The Principal, IQAC Team and the Academic Audit Personnel in the Exit Meet



The Staff and the students are participating in the Job mela



The staff interacting with the District Collector on the process of Job mela



The Principal and the staff giving away certificate course certificates to the students



The Principal and the staff discussing the various strategies for II internship (on job training)



The Principal and the staff motivating the fresher's in the Induction Programme